

**Minutes of Board of Directors Meeting
Society for the Preservation and Encouragement of
Barber Shop Quartet Singing in America, Incorporated
September 11, 2022 | Nashville, TN, Zoom Conference**

Meeting called to order by President Donehower at 10:35 a.m. CST on Sunday, September 11, 2022

The following action was taken:

Quorum: Secretary Monson confirmed a quorum.

The following officers were present:

Officers:

Society President John Donehower
Society Executive Vice President Steve Denino
Society Immediate Past President Dick Powell
Society Treasurer John Santora
Society Secretary Martin Monson (non-voting)

Board Members At Large:

Larry Bomback
Jeremy Brann
Blair Brown
Christian Hunter
Zach Materne

Excused Absence:

Maria Christian

Society Staff

Erik Dove, Chief Financial Officer/Chief Officer of Operations
Erin Harris, Chief Program Officer
Robyn Chancey, Executive Assistant

Guests

Joe Berger, Chair of Governance and Bylaws Committee
Skipp Kropp, Asst. Chair of Governance and Bylaws Committee
Dwayne Cooper, Society Treasurer Elect
Tim Myers, Board Member Elect
Joe McDonald, Board Member Elect

Meeting Appointments:

Jeremy Brann, Parking Lot Attendant

WAIVER OF NOTICE REQUIREMENT:

- approved by Governance and Bylaws

AGENDA:

Expansion of Hall of Fame Consideration of Eligible People or Groups

John Santora

- **Plan Proposed:**

- Adjust the current language from “current or former Society members” to “individuals or ensembles”, allowing chapters, choruses, and singing communities to be eligible for Hall of Fame designation.
- Remove the strict 10-year time frame of consideration of those who have made significant impact on the barbershop ecosystem.

Motion made and passed to adopt the changes presented as adjustment to section 404 of the Board Operations Manual

CFO and Treasurer Report

Erik Dove & John Santora

Mr. Dove provided an updated report on the State of the Organization.

- 2022 Q2 Financial Update
- Additional Credit Facility Update

Motion passed to receive the CFO & Treasurer report

Finance Committee Report

John Santora

Motion passed to receive the Finance Committee report

- Additional Line of Credit w/ Finance Committee Monitoring Process

John Santora

- Plan Proposed:

To consider an additional \$1M line of credit, the committee recommends that any draws on this line for operating expenses should be approved by the full Finance Committee

- Amendment to include monthly cash flow review - accepted friendly
- Amendment to inform the SBOD when anticipated use of the line of credit is pending and/or decision to use that line of credit - accepted friendly

Motion made and passed to accept the proposal for the additional line of credit as amended

SBOD Officers and Executive Team Alignment

John Santora

Mr. Santora provided an update on the components discussed during SBOD Officers Retreat.

- SBOD and Staff Budget Proposal Planning and Approval Process
 - Goal: To have the proposed budget posted in October preceding the November 13th 2022 Q3 SBOD meeting
- Fundraising Conflict Update - Process and Status

PARKING LOT ITEMS:

Jeremy Brann

Jeremy Brann captured the following Parking Lot items from the meeting.

- Christian Hunter requested information on building monetization
- Christian Hunter requested Basecamp update on liquidity details

Adjournment

The meeting was adjourned at 12:10 p.m. Central Time.

Respectfully submitted,

Martin L. Monson