

**Minutes of Board of Directors Meeting
Society for the Preservation and Encouragement of
Barber Shop Quartet Singing in America, Incorporated
April 19, 2020 | Zoom**

Meeting called to order by Acting President Kropp at 7:04 p.m. CST on Sunday, April 19, 2020

The following action was taken:

Quorum: Secretary Monson confirmed a quorum.

The following officers were present:

Officers:

Society President Dick Powell
Society Executive Vice President John Miller
Society Immediate Past President/Current Acting President Skipp Kropp
Society Treasurer John Santora
Society Secretary Martin Monson (non-voting)

Board Members:

Jeremy Albright
Jeremy Brann
Blair Brown
John Donehower
Randy Loos
Bernard Priceman
Perry White (non-voting)

Society Staff

Erik Dove, Chief Financial Officer/Chief Officer of Operations
Erin Harris, Chief Program Officer
Holly Kellar, Chief Marketing Officer
Kevin Lynch, Chief Strategy Officer
Megan Henderson, Executive Assistant

Guests

Joe Berger, Chair of Governance and Bylaws Committee
Christian Hunter, Governance and Bylaws Committee
Murray Phillips, Chair of the Nominating Committee
Alan Lamson, Lead of the Election Process Task Force
Steve Denino, Member of Strategic Planning Committee
Nick Schwob, President of the District President's Council

District Presidents and District Executive Vice Presidents in attendance:

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Jay Althof, VP of LOL
John Rettenmayer, DP of EVG
David Bay, DP of SLD
Duane Lawson
Bill Rosica, VP of FWD
Dan Locke, VP of ONT
Bob Eckman, DP of MAD
Brett Foster, VP of RMD
Bruce Checca, VP of SUN
Paul Martin, DP of NSC
Chuck Steiner, DP of SUN
Michael Black, DP of ONT
Richard Howell, DP of SWD
Dave Rubin, VP of JAD
Chad Shuetz, DP of CSD

MINUTES:

Motion made and passed to approve the January 7th and 8th Midwinter Society Board meeting minutes including the edits as presented.

CONSENT CALENDAR:

Motion passed to receive the following Committee Reports:

- Honorary Member Committee
- Hall of Fame Committee
 - Motion passed to receive/accept the recommendation to approve Kevin Keller and Alan Lamson for the 2020 recipients of the BHS Hall of Fame Award.
- Nominating Committee
- Governance & Bylaws Committee
- No report: Ethics Committee, Youth Advisory, Finance Committee, Strategic Planning Committee

OLD BUSINESS:

- Governance and Bylaws
 - Discussion and approval of the revisions to the District Bylaws including suggested edits proposed by the District President's Council.

Motion approved and passed to the changes to the Youth Policy Protection plan as presented.

- Youth Policy Protection Plan
 - Discussion and approve the amendments to BHS Youth Policy & Procedures

Philadelphia Insurance asked for additions to our policy- which will include background checks for volunteer members that have interactions with youth. Changes to be rolled out within the next quarter to implement among the following:

- Background checks
- National Sex Offender registry
- Skillful Screener Training

Motion: Approve the amendments to the BHS Youth Policy and Procedures as presented.

NEW BUSINESS:

- International Board Meeting Contingency Plan:
 - **3 Plans Proposed:**
 - Plan A) Meet in person, arrive no later than 6 pm, informal meeting with candidates, day 2- board meeting, day 3 elections
 - Plan B) Meet virtually via Zoom, board meeting would take place, remote elections, board meetings, etc. , have to have an electronic option with Murray to tally the votes
 - Plan C) Some members can travel- Zoom for those that cannot travel
- Process for 2021 Board Elections
 - Report from Alan Lamson from the Election Process Task Force

ACTION: Joe & G&B to consider the recommendations for the next board meeting.

CEO Report

- Current State & Impact Review of Baseline Business
 - Impact of COVID-19 on the Society:
 - Business Pivots- new products, plans, engagements with the 30-60-90 plan
 - International Convention cancellation results: carry over- 2021, donate, refund
 - CARES act was awarded to BHS, Erik has also applied for a business interruption claim as well (small water main leak in the archives April 17, 2020)
- Executive Limitations Q1 2020

Motion passed to receive the Executive Limitations Report for Quarter 1 of 2020.

PARKING LOT ITEMS:

2020 Midwinter Board Meeting Parking Lot:

- The Governance & Bylaws committee will:
 - provide additional guidance on the Ethics Committee Report (regarding social media, politics, and board membership)
 - review the Board Policy Manual and to create an annual policy review process.
- Governance Task Force - Jeremy Albright

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Adjournment

The meeting was adjourned at 8:20 p.m. Central Time.

Respectfully submitted,
Martin L. Monson

Approved 5/31/20